

Permit #

CITY OF PLYMOUTH
RIGHT-OF-WAY PERMIT APPLICATION

201 S. Main Street Plymouth, MI 48170
Ph. 734-453-1234 ext. 232
www.plymouthmi.gov

I. Site/Project Information

Site Address	Date of Application
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Name of Property Owner		Phone Number	
Mailing Address		Email Address (Required)	
City	State	Zip Code	Has a building permit been obtained for this project? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not required

II. Applicant and Contact Information

Indicate Who the Applicant Is. If homeowner, skip to Section III.		Contractor		Homeowner	
Contractor Company Name		Phone Number		Email Address (Required)	
Contractor Company Address		City		State	Zip Code
License Number		Expiration Date		Federal Employer ID (or reason for exemption)	
Workers Compensation Insurance Carrier (or reason for exemption)		Unemployment Agency Number (or reason for exemption)			

III. Type of Work (Check all that apply)

<input type="checkbox"/> Sidewalk closure	<input type="checkbox"/> Single Family	<input type="checkbox"/> Work in Public Right-of-Way
<input type="checkbox"/> Dumpster in R-O-W	<input type="checkbox"/> Other	<input type="checkbox"/> Demolition and New Construction

IV. Description of Work

VI. Right-Of-Way Closure Conditions

It is the applicant's responsibility to comply with the following conditions throughout the duration of the closure:
<ul style="list-style-type: none">- Caution/reflective tape, snow fence, signage, cones, barricade, etc. must be provided to alert pedestrians and/or motorists to sidewalk closure or roadway obstruction.- Dumpsters, trailers, PODs, etc. must be in a legal parking space.- Permits for sidewalk closure and dumpster in right-of-way expires after 90 days and can be renewed only once.

VII. Applicant Signature

Signature of Applicant (Applicant signature indicates compliance with Section VI Right-Of-Way Closure Conditions, if applicable)	Date
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VIII. Fee Chart – Enter the number of items being installed, multiply by the unit price for the total fee

<u>CLOSURE FEES</u>	FEE	QTY	TOTAL
Sidewalk closure (between 7-90 days)	\$150.00		
Renewal of sidewalk closure (between 91-180 days)	\$200.00		
Dumpster, trailer, POD, etc. in legal parking space (between 7-90 days)	\$100.00		
Renewal of dumpster, trailer, POD, etc. in legal parking space (between 91-180 days)	\$175.00		
Temporary Road Closure*	\$200.00		
Temporary Lane Closure*	\$150.00		
Temporary Public Parking Space Closure*	\$100.00		

*Closure/Detour plan review fees may apply

<u>OTHER WORK IN THE RIGHT-OF-WAY – BOND FEES MAY APPLY, SEE FOLLOWING PAGE</u>			
Fiber Optics, Cable, Utility Work (not covered by the Metro Act)	\$125.00		
Residential driveway approach, curb cut, public sidewalk	\$100.00		
Commercial/industrial driveway approach, curb cut, public sidewalk	\$150.00		
<u>PLAN REVIEW FEES</u>			
Closure/detour plan review	\$50.00		
Basic ordinance review, residential	\$35.00		
Basic ordinance review, commercial/industrial	\$50.00		
Municipal services review, per hour	\$110.00		
Engineering plan review	Actual cost + 5%		

<u>PERMIT FEE SUB-TOTAL</u>			
	FEE	QTY	TOTAL
<u>ADMINISTRATIVE FEES</u>			
Administrative Fee	\$35.00	1	\$35.00
Inspection Fee	\$90.00		
<u>MINIMUM PERMIT FEE IS \$135.00</u>			
Make checks payable to “City of Plymouth”			<u>TOTAL FEE</u>

Effective July 1, 2025

BONDS

RIGHT-OF-WAY LOCATION	SIZE	FEE	CHECK IF APPLICABLE	TOTAL
Soft surface/grass	0-100 SF	\$500.00	<input type="checkbox"/>	
Soft surface/grass	101+ SF	\$1,000.00	<input type="checkbox"/>	
Hard surface/sidewalk/approach	0-50 SF (1-2 flags)	\$500.00	<input type="checkbox"/>	
Hard surface/sidewalk/approach	51+ SF (3+ flags)	\$1,000.00	<input type="checkbox"/>	
Road: Concrete curb	0-5 LF	\$500.00	<input type="checkbox"/>	
Road: Concrete curb	6-10 LF	\$1,000.00	<input type="checkbox"/>	
Road: Concrete curb	10+ LF	\$2,000.00	<input type="checkbox"/>	
Road: Asphalt surface	0-10 SF	\$1,250.00	<input type="checkbox"/>	
Road: Asphalt surface	11-150 SF	\$4,000.00	<input type="checkbox"/>	
Road: Asphalt surface	151+ SF	\$6,000.00	<input type="checkbox"/>	
<u>BOND FEE TOTAL</u>				

Bond Policy

Effective July 1, 2025

The City of Plymouth requires a performance bond in order to protect the public and public property. This bond is held in reserve until the project is completed to ensure that property is restored to its original condition. Fees shall be paid with a certified check, money order, cash, or surety bond. The fees are accumulating. Each location that is affected requires the corresponding bond fee.

If the property is not restored to the original condition within six (6) months from the last date of inspection, then the Community Development Department shall contact the bondholder in writing outlining the outstanding work and request completion. If the bondholder does not respond and/or complete the work within 30 days of the written notification, the Community Development Department shall consider the work abandoned and bond monies will be forfeited.

Fees depend upon the location of the work and the size of the area as outlined above.