



Plymouth City Commission Special Meeting Notice

Friday, May 28, 2021 9:00 a.m. ONLINE ZOOM MEETING

City of Plymouth
201 S. Main
Plymouth, Michigan 48170-1637

www.plymouthmi.gov
Phone 734-453-1234
Fax 734-455-1892

There will be a special meeting [online/zoom] of the Plymouth City Commission on Friday, May 28, 2021, at 9:00 AM for the purpose of adopting a Resolution of support for a State Grant Application.



Plymouth City Commission Special Meeting Agenda

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201 S. Main
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Phone 734-453-1234
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Meeting will be held as a Zoom Meeting

Please click the link to join Zoom meeting: <https://us02web.zoom.us/j/84123524772>

Meeting ID: 841 2352 4772 Passcode: 027956

International numbers available: <https://us02web.zoom.us/u/keG2MeHAIK>

Statement on explanation of the reason why the public body is meeting electronically:

On March 10, 2020, the Governor of the State of Michigan declared a State of Emergency across the State of Michigan. As a part of the response to that emergency certain changes were deemed to be reasonable and necessary to protect the public health, safety, and welfare. Due to the on-going emergency situation the Michigan Department of Public Health and Human Services has recently made certain rules about gathering in groups of people. Further, the Michigan Legislature passed legislation to temporarily suspend certain rules, regulations and procedures related to the physical presence at meetings and hearings of public bodies and other governmental entities in Michigan. These public bodies and entities must continue to conduct public business during this emergency. Recently passed legislation has made it possible for public boards to meet electronically. Due to the Public Health declarations the City of Plymouth will have its Boards and Commissions meet electronically as permitted under the newly enacted law that is known as SB1108.

1. CALL TO ORDER

2. NEW BUSINESS

- a. Grant Application Resolution of Support

3. ADJOURNMENT

City of Plymouth Strategic Plan 2017-2021

GOAL I - QUALITY OF LIFE

OBJECTIVES

Support the neighborhoods with high-quality customer service
Engage in collaboration with private entities and surrounding municipalities to implement the Joint Recreation Master Plan
Improve communication with the public across multiple platforms
Maintain a high level of cleanliness throughout the City
Support and host a diverse variety of events that foster community and placemaking

ONE-YEAR TASKS 2021

Restore sports and recreational programs that were halted by COVID-19 as soon as possible
Review and evaluate the special event policy with safety considerations
Address challenges with the Kellogg Park improvements with safety considerations
Move Kellogg Park Fountain project forward
Continue to re-engage service clubs to help enhance parks and public properties
Increase followers by 2,000 on all our communications platforms
Develop an internal and external communications plan
Upgrade City Hall facilities to accommodate remote meetings and remote participation
Continue investigating multi-modal transportation opportunities
Revisit noise ordinance

GOAL II - FINANCIAL STABILITY

OBJECTIVES

Approve balanced budgets that maintain fiscal responsibility
Advocate for increased revenue sharing with the State of Michigan
Encourage and engage in partnerships, both public and private, to share costs of services and equipment
Address the issue of legacy costs
Seek out and implement efficient and effective inter-departmental collaboration
Market our successes to attract new economic and investment opportunities

ONE-YEAR TASKS 2021

Identify mechanisms for funding sources for capital improvement projects
Increase funding to the Public Improvement Fund
Create a potential package for financing emergency structural repairs
Develop a comprehensive asset management plan that includes a review of the equipment fleet
Search out other possible revenue streams through continued association with the CWW and the MML
Develop a financial plan for public safety
Continue to make extra payments towards legacy costs
Monitor outside influences on our revenue sources, including unfunded mandates, the 35th District Court and the PCCS
Negotiate three labor contracts

GOAL III - ECONOMIC VITALITY

OBJECTIVES

Continue to support and improve active, vibrant downtown branding
Support community and economic development projects and initiatives
Support a mix of industrial, commercial and residential development
Reference the Master Plan in economic decision-making

ONE-YEAR TASKS 2021

Complete Saxton's development
Develop municipal parking lot at Saxton's site
Support development of 23 parcels adjacent to the Starkweather School property
Continue to administer the grant and the brownfield plan to support the Pulte project's completion
Finish Redevelopment Ready Community (RRC) certification by the end of the 2021
Develop an annual training calendar for the Planning Commission, the Historic District Commission, the Zoning Board of Appeals and the DDA, and identify a funding source
Implement temporary plans to assist businesses in recovery efforts

GOAL IV - SERVICE AND INFRASTRUCTURE

OBJECTIVES

Support administration and staff by providing professional development opportunities, supplying resources, and maintaining a commitment to recruitment, retention, succession planning
Support and deliver safe and responsive emergency services
Maintain a sophisticated and responsive technology to communicate and manage data
Continually record, maintain, update, and improve City infrastructure

ONE-YEAR TASKS 2021

Explore enhanced pedestrian safety opportunities into targeted intersections
Research funding opportunities for ADA compliance at the PCC
Implement 2021 infrastructure program
Continue training for future career development and succession planning
Conduct a traffic study to determine whether to make additional streets one way
Update mapping resources including parcel data, completing **50%** by the end of the year
Update/replace current technology to ensure compliance with new regulations, rules, and operating systems
Revisit paid parking



Administrative Recommendation

City of Plymouth
201 S. Main
Plymouth, Michigan 48170-1637

www.plymouthmi.gov
Phone 734-453-1234
Fax 734-455-1892

To: Mayor & City Commission
From: Paul J. Sincock, City Manager
CC: *S:\Manager\Sincock Files\Memorandum - Grant Application North Main Street Infrastructure 05-28-19.docx*
Date: May 27, 2021
RE: Grant Application Resolution of Support

Background

The City Commission is aware that the City Administration has been working with our Engineers to complete a grant application to complete infrastructure improvements on North Main Street from Church Street to Mill Street. If the city is successful in obtaining the grant, it will provide \$250,000 in state money towards a total estimated construction cost of \$1,069,115.

It should be noted that this road project does not include improvements to the CSX Railroad Right of Way, as that is part of federal jurisdiction. We have been attempting to get this crossing on the CSX repair list for some time now and we are aware that numerous complaints have been filed related to the condition of the crossing with CSX Railroad in Jacksonville, Florida.

In order for the City to submit the grant application it is necessary for the City Commission to adopt a Resolution establishing a request for funding for the project. We have attached the grant application for your reference.

Recommendation

The City Administration recommends that the City Commission adopt a Resolution to establish a request for funding for the resurfacing of North Main Street under the Transportation Economic Development Fund Category B Program.

We have attached the proposed Resolution for the City Commission to consider regarding this matter. Should you have any questions in advance of the meeting please feel free to contact me.

OFFICE OF ECONOMIC DEVELOPMENT
TRANSPORTATION ECONOMIC DEVELOPMENT FUND
CATEGORY B: COMMUNITY SERVICE INFRASTRUCTURE FUND APPLICATION

[Application Instructions](#)

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APPLICANT INFORMATION

CITY OR VILLAGE NAME City of Plymouth	MAILING ADDRESS 201 S. Main Street	ZIP CODE 48170	COUNTY Wayne
CONTACT PERSON Paul Sincock	TITLE City Manager	PHONE NO. (734) 453-1234 Ext: 203	E-MAIL ADDRESS psincock@plymouthmi.gov
STATE SENATOR NAME Dayna Polehanki	STATE SENATE DISTRICT NO. 7	STATE REP. NAME Matt Koleszar	STATE REP. DISTRICT NO. 20

PROJECT INFORMATION

1.) STREET NAME Main Street	PROPOSED PROJECT LIMITS (Use Nearest Cross Streets) Church Street (including intersection) to Mill Street	ROADWAY CLASSIFICATION Minor Arterial	CONSTRUCTION COST
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DESCRIPTION OF PROPOSED WORK (See [Application Instructions - Appendix I: Preventative Maintenance Guide](#))

The proposed work area covers approximately 0.45 miles of Main Street (variable width of 40 to 58 feet) between Church (including the intersection) and Mill Streets in the City of Plymouth. The proposed work will include milling off the existing asphalt roadway surface, replacing the roadway sub-base and concrete base disturbed by the (non-participating) water main and sanitary sewer utility work, joint repairs to the remaining concrete base, curb and sidewalk repairs and a complete resurfacing of the roadway with 4 inches of asphalt. The work will also include some minor storm sewer upgrades and drainage structure upgrades throughout the corridor.

The roadway work will be combined with planned City sanitary and water main improvements along the same route. The City plans to replace very old 8" water main along Main Street including several lead service lines to commercial properties. The water main improvements will also improve fire system flows to the Downtown area, which are currently deficient. Sanitary sewer improvements north of the railroad tracks will include repairs to cracked or failed pipe and/or eliminate any sags in the existing sewer main.

STREET NAME	PROPOSED PROJECT LIMITS (Use Nearest Cross Streets)	ROADWAY CLASSIFICATION	CONSTRUCTION COST
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DESCRIPTION OF PROPOSED WORK

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DESCRIPTION OF PROPOSED WORK

<p>2.) IS ANY ADDITIONAL RIGHT-OF-WAY NEEDED FOR THE PROJECT(S)?</p> <p>YES <input type="checkbox"/> NO <input checked="" type="checkbox"/></p>	<p>3.) IF "YES" TO 2, PLEASE BRIEFLY DESCRIBE BELOW.</p>
<p>4.) WILL THE PROPOSED PROJECT(S) BE PAIRED WITH OTHER INFRASTRUCTURE WORK? – I.E. SEWER, WATER, ELECTRIC, OR OTHER?</p> <p>YES <input checked="" type="checkbox"/> NO <input type="checkbox"/></p>	<p>5.) IF "YES" TO 4, PLEASE BRIEFLY DESCRIBE BELOW.</p> <p>The work will be combined with sanitary and water main improvements along the same route. The City plans to replace a very old 8" water main along Main Street featuring lead service lines to commercial properties. Spot sanitary sewer improvements will also be made.</p>
<p>6.) REQUIRED DOCUMENTS CHECKLIST (Attach these documents along with this application to the submission email)</p> <p><input checked="" type="checkbox"/> RESOLUTION OF SUPPORT <input checked="" type="checkbox"/> PHOTOS <input checked="" type="checkbox"/> MAP <input checked="" type="checkbox"/> PROJECT COST CALCULATIONS</p>	
<p>7.) CATEGORY B FUNDS REQUESTED (PHYSICAL CONSTRUCTION ONLY)</p> <p>\$ 250,000.00</p>	<p>8.) LOCAL CONSTRUCTION MATCHING FUNDS (50% MINIMUM MATCH REQUIREMENT)</p> <p>\$819,115.00</p>
<p>9.) TOTAL CONSTRUCTION COSTS</p> <p>\$1,069,115.00</p>	

IMPLEMENTATION INFORMATION

10.) PROPOSED PROJECT START DATE (mm/dd/yyyy)	11.) WILL THE PROPOSED WORK BE PAIRED WITH OTHER ROADWORK BY ANOTHER AGENCY?	12.) IF "YES" TO 11, PLEASE PROVIDE THE AGENCY'S NAME.
07/01/2022	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	13.) WILL YOUR AGENCY OVERSEE THE GRANT IMPLEMENTATION? YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>
14.) IF "NO" TO 13, WILL ANOTHER LOCAL AGENCY OVERSEE THE GRANT IMPLEMENTATION? YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>		15.) IF "YES" TO 14, PLEASE PROVIDE THE AGENCY'S NAME.
16.) IF "NO" TO 14, WILL A WILL A CONSULTANT ENGINEERING FIRM OVERSEE THE GRANT IMPLEMENTATION YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>		17.) IF "YES" TO 16, PLEASE PROVIDE THE FIRM'S NAME. Wade Trim will assist the City as required

18.) ADDITIONAL COMMENTS

Main Street in the City of Plymouth is the primary North-South route serving the City's core commercial corridor and adjacent residential neighborhoods. Joint repairs were last completed in 1998 along this section of roadway.

Featuring an AADT of 5,100 vehicles per day, the most recent PASER ratings from 2020 rated this corridor between 3 and 4, all falling in the poor category.

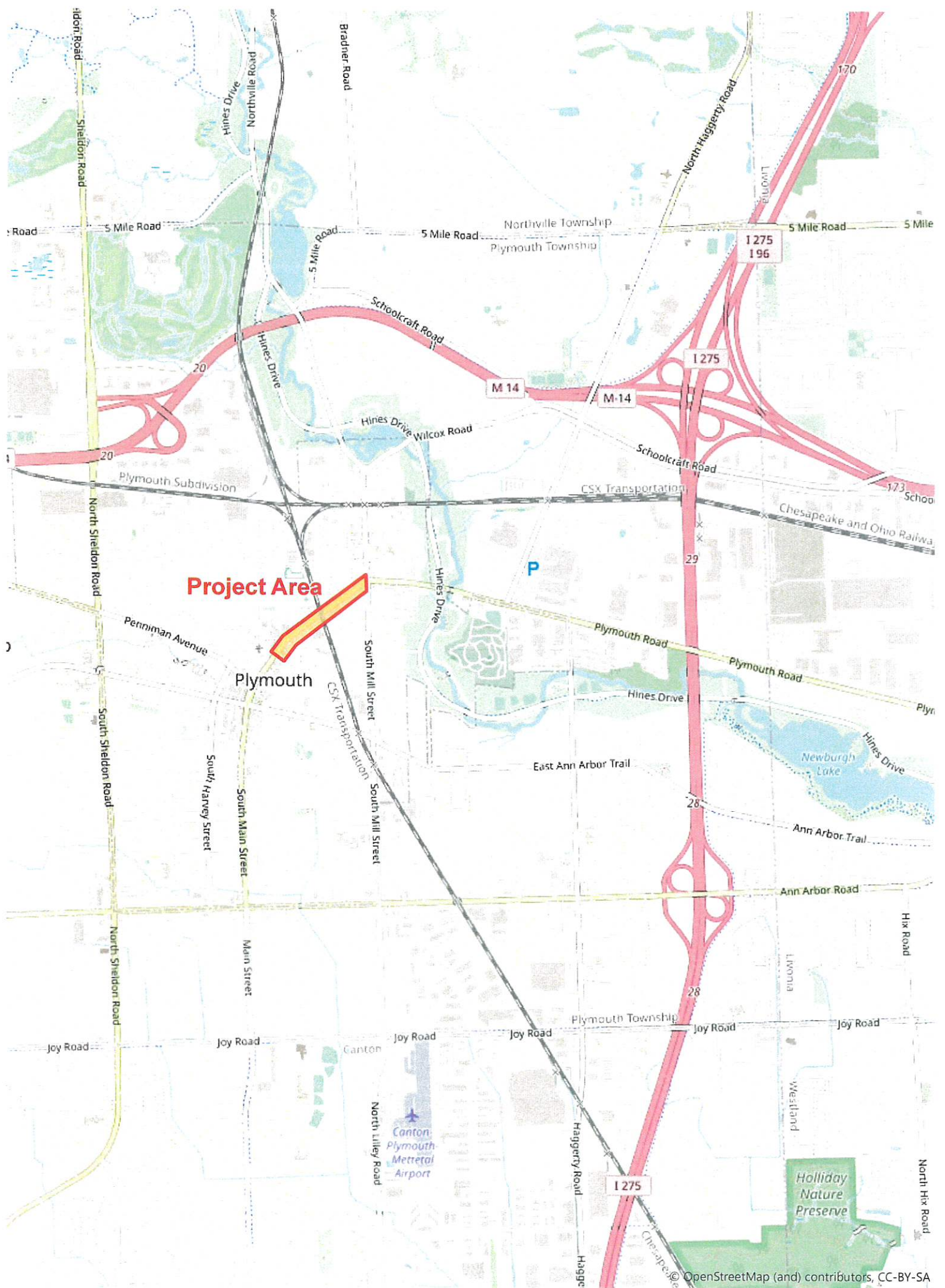
The work will be combined with approximately \$639,250 in sanitary and water main improvements along the same route. The result will be improvement of roadway conditions, sanitary sewer performance, and fire suppression service in the Downtown area, while also removing lead service lines serving commercial businesses and community facilities.

Important community assets along this stretch of Main Street include the Plymouth Arts and Recreation Center (PARC) and the Plymouth Historical Museum. Significant businesses include the Charlestowne Shopping Center, Markham Place, and Plymouth Manor Banquet Hall.

N. Main Street also serves as the primary link between the City of Plymouth's Downtown shopping and restaurant district and the City's historic Lower Town (Old Village) shopping and restaurant district.

Design is anticipated to start in August 2021 for a targeted letting in April or May 2022. Construction is anticipated to start in July 2022 following the award and completed by fall of 2022.

Please submit application to: MDOT-OED-CategoryB@Michigan.gov





Category B - Villages and Small City Grant

City of Plymouth
N. Main Street - Church to Mill (2400 LF)
Date: May 26, 2021

Participating Items					
		Quantity	Unit of Measure	Unit Price	Total Cost
1500001	Mobilization, Max 5%	1	LSUM	\$52,900.00	\$50,900.00
2030011	Dr Structure, Rem	2	Ea	\$400.00	\$800.00
2030015	Sewer, Rem, Less than 24 inch	900	Ft	\$15.00	\$13,500.00
2040020	Curb and Gutter, Rem	600	Ft	\$8.50	\$5,100.00
2040050	Pvmt, Rem	4,000	Syd	\$8.00	\$32,000.00
2040055	Sidewalk, Rem	3,000	Syd	\$12.00	\$36,000.00
2080020	Erosion Control, Inlet Protection, Fabric Drop	16	Ea	\$105.00	\$1,680.00
4020033	Sewer, C1 A, 12 inch, Tr Det B	900	Ft	\$120.00	\$108,000.00
4030005	Dr Structure Cover, Adj, Case 1	45	Ea	\$550.00	\$24,750.00
4030010	Dr Structure Cover, Type B	9	Ea	\$500.00	\$4,500.00
4030025	Dr Structure Cover, Type D	16	Ea	\$575.00	\$9,200.00
4030065	Dr Structure Cover, Type Q	21	Ea	\$575.00	\$12,075.00
4030210	Dr Structure, 48 inch dia	2	Ea	\$2,000.00	\$4,000.00
5010002	Cold Milling HMA Surface	12,000	Syd	\$2.50	\$30,000.00
5010008	Pavt for Butt Joints, Rem	700	Syd	\$7.00	\$4,900.00
5010015	Joint and Crack, Cleanout	20,000	Ft	\$3.00	\$60,000.00
5010020	Pavt Joint and Crack Repr, Det7	10,000	Ft	\$9.00	\$90,000.00
5010021	Pavt Joint and Crack Repr, Det8	10,000	Ft	\$12.00	\$120,000.00
5010032	HMA, 4C	2,800	Ton	\$80.00	\$224,000.00
6020017	Conc Base Cse, Nonreinf, 7 inch	3,500	Syd	\$35.00	\$122,500.00
8010007	Driveway, Nonreinf Conc, 8 inch	500	Syd	\$52.00	\$26,000.00
8020037	Curb and Gutter, Conc, Det F3	600	Ft	\$19.00	\$11,400.00
8030036	Sidewalk Ramp, Conc, 6 inch	1,500	Sft	\$8.00	\$12,000.00
8030044	Sidewalk, Conc, 4 inch	1,200	Sft	\$4.00	\$4,800.00
8030050	Sidewalk, Clay Brick Pavers	200	Sft	\$23.00	\$4,600.00
8030051	Sidewalk, Clay Brick Pavers, Rem	200	Sft	\$5.00	\$1,000.00
8110045	Pavt Mrkg, Ovly Cold Plastic, 24 inch, Stop Bar	240	Ft	\$10.00	\$2,400.00
8110063	Pavt Mrkg, Ovly Cold Plastic, Lt Turn Arrow Sym	2	Ea	\$120.00	\$240.00

8110068	Pavt Mrkg, Ovly Cold Plastic, Only	2	Ea	\$125.00	\$250.00
8110125	Pavt Mrkg, Regular Dry, 4 inch, White	2,000	Ft	\$0.10	\$200.00
8110126	Pavt Mrkg, Regular Dry, 4 inch, Yellow	4,800	Ft	\$0.15	\$720.00
8120170	Minor Traf Devices	1	LSUM	\$50,000.00	\$50,000.00
8210005	Monument Box Adjust	2	Ea	\$400.00	\$800.00
8230431	Gate Box, Adj, CASE 1	2	Ea	\$400.00	\$800.00
		Participating Subtotal			\$1,069,115.00
Non-Participating Items					
4020182	Sewer, Cl B, 10 inch, tr Det B	100	Ft	\$158.00	\$15,800.00
4030065	Dr Structure Cover, Type Q	2	Ea	\$575.00	\$1,150.00
4030210	Dr Structure, 48 inch dia	2	Ea	\$2,000.00	\$4,000.00
8230040	Fire Hydrant	6	Ea	\$5,000.00	\$30,000.00
8230062	Gate Valve, 8 inch	9	Ea	\$2,000.00	\$18,000.00
8230076	Gate Well, Rem	9	Ea	\$900.00	\$8,100.00
8230091	Hydrant, Rem	6	Ea	\$425.00	\$2,550.00
8230132	Water Main, 8 inch, Cut and Plug	6	Ea	\$1,100.00	\$6,600.00
8230156	Water Main, Di, 8 inch, tr Det G	2,400	Ft	\$130.00	\$312,000.00
8230240	Water Serv	12	Ea	\$1,700.00	\$20,400.00
8230245	Water Serv, Long	22	Ea	\$2,200.00	\$48,400.00
8230348	Gate Well, 48 inch dia	9	Ea	\$2,400.00	\$21,600.00
8230401	Water Shutoff, Reconstruct, Case 1	34	Ea	\$675.00	\$22,950.00
8237050	Lead Service (Private Property)	20	Ea	\$4,000.00	\$80,000.00
8237050	Connect to Existing Water Main	10	Ea	\$4,000.00	\$40,000.00
8260148	Flowable Fill, Non-Structural	35	Cyd	\$220.00	\$7,700.00
		Non-Participating Subtotal			\$639,250.00

PLY 1010-21T



Facing Northeast at the Plymouth Banquet Center



Facing Southwest from Union Street



Facing Northeast at the Plymouth Arts and Recreation Center

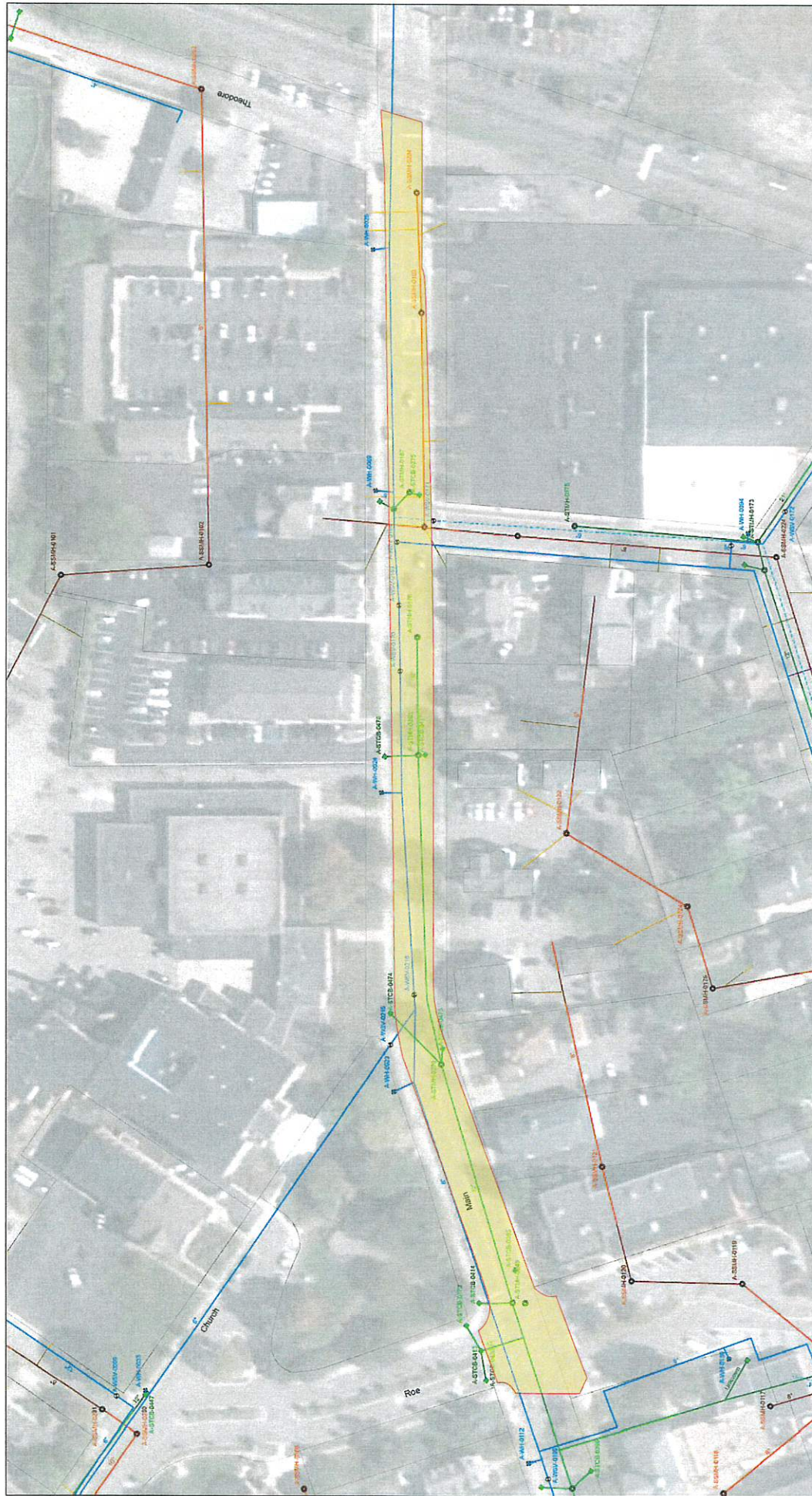


Facing Southwest from Railroad Crossing

EXHIBIT

Main Street Project Area Photos





North Main Street -- Church to Railroad

Water System

- Water Fittings
- Water Hydrants
- Water System Valves
- Water Mains - Abandoned
- Water Mains
- Water Lateral Lines

Sanitary Sewer System

- Sanitary Sewer Manholes
- Sanitary Sewer Service Connections
- Sanitary Sewer Gravity Mains
- Sanitary Sewer Lateral Lines

Storm Sewer System

- Stormwater Discharge Points
- Stormwater Catch Basins
- Stormwater Manholes
- Stormwater Gravity Mains

Parcels

- City Boundary
- Project Area

CITY OF PLYMOUTH
RESOLUTION NO. [number]

A RESOLUTION TO ESTABLISH A REQUEST FOR FUNDING, DESIGNATE AN AGENT, ATTEST TO THE EXISTENCE OF FUNDS AND COMMIT TO IMPLEMENTING A MAINTENANCE PROGRAM FOR RESURFACING OF MAIN STREET, FUNDED BY THE TRANSPORTATION ECONOMIC DEVELOPMENT FUND CATEGORY B PROGRAM.

Minutes of a regular meeting of the City Commission of the City of Plymouth, Wayne County, Michigan, held virtually, in said City, on [date] at [time].

PRESENT: COMMISSIONERS: [Names]

ABSENT: COMMISSIONERS: [Names]

The following preamble and resolution were offered by Commissioner [Name] and supported by Commissioner [Name].

WHEREAS, the City of Plymouth is applying for \$250,000.00 in funding through MDOT from the Transportation Economic Development Category B Program to construct resurfacing and concrete base improvements on Main Street.

WHEREAS, MDOT requires a formal commitment from the public agency that will be receiving these funds and will be implementing and maintaining these infrastructure projects.

NOW, THEREFORE, BE IT RESOLVED THAT, the City has authorized Paul Sincock, City Manager, to act as agent on behalf of the City to request Transportation Economic Development Fund Category B Program funding, to act as the applicant's agent during the project development, and to sign a project agreement upon receipt of a funding award.

BE IT FURTHER RESOLVED THAT, the City attests to the existence of, and commits to, providing at least \$819,115.00 toward the construction costs of the project(s), and all costs for design, permit fees, administration costs, and cost overruns.

BE IT FURTHER RESOLVED THAT, the City commits to owning operating, funding and implementing a maintenance program over the design life of the facilities constructed with Transportation Economic Development Fund Category B Program funding.

PRESENT: COMMISSIONERS: [Names]

NAYS: COMMISSIONERS: [Names]

ABSENT: COMMISSIONERS: [Names]

RESOLUTION DECLARED ADOPTED.

[name]
[title]

CERTIFICATION

The forgoing resolution was certified at a regular meeting of the City Commission of the City of Plymouth held on [date].

[name]
[title]