



Northville Plymouth Fire Advisory Board

Meeting Minutes
Monday, April 15, 2019 4:00 p.m.
Northville City Hall

City of Plymouth
201 S. Main
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ROLL CALL

Present: -Chair Ken Roth, Vice-Chair Marques Thomey, Members Pat Sullivan, Paul Sincok

Others Present: Chief Steve Ott, Director Al Cox, Captain Jim Davison, Captain Westfall

APPROVAL OF MEETING MINUTES –

The minutes of the January 22, 2019 meeting were distributed in advance of the meeting. It was moved by Vice-Chair Thomey and seconded by Chair Roth to approve these minutes. **MOTION PASSED**

APPOINTMENT

Chief Ott introduced South Lyon Fire Chief Vogel to NPFAB. Sincok made a motion, seconded by Sullivan to approve the following resolution:

- WHEREAS The City of Northville and the City of Plymouth are engaged in a Intergovernmental Agreement to provide fire and emergency medical Services to both cities, and
- WHEREAS The agreement calls for an advisory board to be known as the Northville Plymouth Fire Advisory Board to review fire operations and To make recommendations to both cities, and
- WHEREAS There is a vacancy on the NPFAB and due to the nature of vacancy It is the NPFAB that will make the appointment to the Board.

NOW THEREFORE BE IT RESOLVED THAT the Northville Plymouth Fire Advisory Board does hereby appoint Robert Vogel to fill the term of Al Smolen and the appointment shall have immediate effect. **MOTION PASSED**

PERSONNEL STAFFING REPORT

Chief Ott reported that there are 51 members of the department, with 22 assigned to station one and 28 assigned to station two, plus chief. Two potential members are in the hiring process.

RUN VOLUME REPORT

Chief Ott provided the NPFAB with the 2019 first quarter run volume report. Station 1 had 39.4% of the total runs and Station 2 had 60.6% of the runs. In the first quarter, there were 424 total runs, with 289 of those being medical.

ROUTINE FIRE INSPECTIONS REPORT

Chief Ott reported that Station 1 performed six new and 26 re-inspections in the first quarter of 2019 , and Station 2 performed 24 new and one re-inspection.

THE CITY OF HOMES

TRAINING REPORT

Chief Ott presented a report on the first quarter training, which included 21 sessions for 858 personnel hours of regular training, three sessions for 24 personnel hours of individualized training and 14 sessions for 333 personnel hours of outside training.

SIX MONTH FINANCIAL REPORT

The Board reviewed the first quarter financial report from the City of Northville.

REVIEW OF NORTHVILLE STATION RESPONSE TIMES

Chief Ott reported that the average response time for the NCFD Northville Station was 6:27 (minutes/seconds) from the time of the call to the arrival of the first fire unit on scene in January, 6:47 in February and 10:99 in March. He was asked to review several runs and provide details.

REVIEW OF HURON VALLEY AMBULANCE PLYMOUTH RESPONSE TIMES

Member Sincok described the new HVA dispatch system. He reported that the response time for Huron Valley Ambulance was well within the contract requirements in the first quarter. Response time is measured from time that the call was received in the dispatch center to the arrival of the HVA unit at the scene.

REVIEW OF PLYMOUTH STATION RESPONSE TIMES

Member Sincok provided a review of the Plymouth Station response times for the first quarter. The average for response from the time of the call to the arrival of the first fire unit on scene was 8:21 (minutes/seconds) for emergent calls and 10:49 for all calls. There was a brief discussion of train delays.

INFORMATIONAL ITEMS

The Board was presented with a number of published articles including:

- a. City of Grand Blanc to start own fire department
- b. Michigan ambulance services work to improve recruitment.

OTHER BUSINESS

1. Chief Ott reported that two new lieutenants were promoted last month – one at each station.

NEXT MEETING DATE

The next meeting will be at 4:00 p.m. July 15, 2019 at Plymouth City Hall, 201 S. Main.

ADJOURNMENT

There being no further business to come before the NPFAB it was moved by Member Sincok and seconded by Member Thomey to adjourn the meeting.

MOTION PASSED

Respectfully submitted,

Paul J. Sincok, Recording Secretary

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