



CITY OF PLYMOUTH  
COMMITTEE OF THE WHOLE MEETING  
MINUTES  
MONDAY, APRIL 1, 2019 - 6:00 P.M.  
PLYMOUTH CITY HALL COMMISSION CHAMBERS

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City of Plymouth  
201 S. Main  
Plymouth, Michigan 48170-1637

[www.plymouthmi.gov](http://www.plymouthmi.gov)  
Phone 734-453-1234  
Fax 734-455-1892

### **CALL TO ORDER**

Mayor Wolcott called the meeting to order at 6:00 p.m.

**PRESENT:** Mayor Oliver Wolcott, Mayor Pro-Tem Suzi Deal Commissioners Tony Sebastian, Marques Thomey, and Ed Krol.

**ABSENT:** Commissioners Nick Moroz and Kelly O' Donnell, excused.

Also present City Manager Paul Sincock, City Attorney Robert Marzano and various City Department Heads.

### **PRESENTATION BY CITY ATTORNEY**

City Attorney Robert Marzano provided an overview of the presentation concerning:

ETHICS  
LIABILITY AND INDEMNITY PRESS AND MEDIA RELATIONS  
FREEDOM OF INFORMATION ACT AND OPEN MEETINGS ACT  
BOUNDARIES

City Attorney Robert Marzano explained that city commissioners do have a role as a representative of the City of Plymouth. They are required to comply with all local, state, and federal laws. When they have a decision to make they should ask themselves – is it right for the Community, is it right for the City, is it ethical and legal, is it consistent with our values and policies, is it something for which I am willing to be accountable? He spoke about “conflict of interest issues” as well.

Liability and Indemnity issues concerning potential legal liability as a commissioner. When will the City of Plymouth indemnify them for their actions and when the City of Plymouth will not indemnify them for their actions. Knowledge of potential claims or lawsuits and with press and media relations, always remember what their role is with the City of Plymouth. Press and Media Relations inquiries should be handled through the City Manager.

Attorney Marzano spoke about the “Freedom of Information Act & Open Meetings Act” and such items as written documents for requests emails (business and personal) and that this act applies to all public bodies. A meeting is the convening of a public body at which a quorum is present for the purpose of deliberating toward or rendering a decision on a public policy. He spoke about public notices posted for public meetings, minutes and closed session meetings and how they should be handled.

Attorney Marzano spoke about “Boundaries” for City Commissioners, and what to do when they have a question.

**ADJOURNMENT:**

Hearing no further discussion, Mayor Wolcott asked for a motion to adjourn. A motion to adjourn was made by Commissioner Krol and seconded by Commissioner Thomey for adjournment of the meeting of the committee of the whole. Mayor Wolcott adjourned the meeting at 6:50 p.m.