

City of Plymouth



Boards and Commissions

Tuesday, March 20, 2018

Table of Contents

Board Name	Page #
**City Commission	2
*Special Assignments	3
Board of Review	6
Cemetery Board of Trustees	7
Downtown Development Authority	8
Economic Development Corporation and Brownfield Redevelopment Authority	10
Historic District Commission	12
Housing Commission	13
Local Officers Compensation Commission	14
Northville-Plymouth Fire Advisory Board (NPFAB)	15
Planning Commission	16
Tax Abatement Review Committee	18
Zoning Board of Appeals	19
zzApplicants	20

Board Name : **City Commission

History: Established by City Charter, Chapter 5, July 23, 1951.

Responsibilities: All legislative or policy forming powers of the City, shall be vested in, exercised and determined by a Commission consisting of the Mayor and six Commissioners of the City. The Commission shall be responsible for adopting ordinances, resolutions, the city budget, and determining the tax rate.

No of Members: 7

Membership: Seven members who are elected at large in nonpartisan elections for overlapping terms form the City Commission. The commission elects a Mayor and Mayor Pro-tem after the election at the first regular meeting.

Meetings: The first and third Monday of each month at 7:00 p.m. When a meeting date falls on a holiday, the meeting is held the following evening. SEND EMAIL to the entire City Commission to citycommission@ci.plymouth.mi.us

Name	Appt Date	ReAppt Date	Term End Date
Oliver Wolcott, Mayor	11/11/2013 (734) 453-1234 ext.265	11/13/2017	11/8 /2021
Colleen Pobur, Mayor Pro-Tem	9 /8 /2014 (734) 453-1234 ext.263	11/9 /2015	11/11/2019
Daniel P. Dalton, Commissioner	11/11/2013 (734) 453-1234 ext.262	11/13/2017	11/11/2019
Suzi Deal, Commissioner	11/9 /2015 (734) 453-1234 ext.264		11/11/2019
Ed Krol, Commissioner	11/13/2017 (734) 453-1234 ext.260		11/8 /2021
Nicholas Moroz, Commissioner	11/13/2017 (734) 453-1234 ext.261		11/8 /2021
Mike Wright, Commissioner	11/12/2007 (734) 453-1234 ext.266	11/9 /2015	11/11/2019
Paul Sincock, City Manager			email - citymanager@ci.plymouth.mi.us
Robert Marzano, City Attorney			

Board Name : *Special Assignments

History: Special Assignments appointed by the mayor.
Responsibilities: To work with special committees dealing with particular needs.
No of Members: 1
Membership: Minimum of one commissioner appointed by mayor.
Meetings: As needed or determined by the committee.

Name	Appt Date	ReAppt Date	Term End Date
Suzi Deal, Boards & Commissions Appointments	11/20/2017 (734) 453-1234 ext.264		
Colleen Pobur, Boards & Commissions Appointments	9 /15/2014 (734) 453-1234 ext.263		
Mike Wright, Boards & Commissions Appointments	11/17/2009 (734) 453-1234 ext.266 CHAIR	11/20/2017	
Ed Krol, Cemetery Board	11/20/2017 (734) 453-1234 ext.260 LIAISON		
Oliver Wolcott, Chamber of Commerce	12/7 /2015 (734) 453-1234 ext.265 LIAISON		
Colleen Pobur, City Manager Performance Review	11/28/2011 (734) 453-1234 ext.263	11/20/2017	
Oliver Wolcott, City Manager Performance Review	11/20/2017 (734) 453-1234 ext.265		
Mike Wright, City Manager Performance Review	11/17/2009 (734) 453-1234 ext.266	11/20/2017	
Daniel P. Dalton, Pension Review Committee	11/18/2013 (734) 453-1234 ext.262	11/20/2017	
Colleen Pobur, Pension Review Committee	11/20/2017 (734) 453-1234 ext.263		

Board Name : *Special Assignments

Oliver Wolcott, Pension Review Committee	11/20/2017 (734) 453-1234 ext.265
Colleen Pobur, Conference of Western Wayne (CWW)	11/20/2017 (734) 453-1234 ext.263 ALTERNATE
Oliver Wolcott, Conference of Western Wayne (CWW)	11/20/2017 (734) 453-1234 ext.265 CWW LIAISON
Ed Krol, Council on Aging & Senior Services	11/20/2017 (734) 453-1234 ext.260 LIAISON
Nicholas Moroz, Economic Development Corp/Brownfield	11/20/2017 (734) 453-1234 ext.261
Colleen Pobur, Economic Development Corp/Brownfield	9 /15/2014 (734) 453-1234 ext.263 CHAIR
Daniel P. Dalton, 35th District Court	11/20/2017 (734) 453-1234 ext.262 COURT AUTHORITY LIAISON
Ed Krol, 35th District Court	11/20/2017 11/20/2017 (734) 453-1234 ext.260 ALTERNATE
Suzi Deal, District Library	12/7 /2015 11/20/2017 (734) 453-1234 ext.264 LIAISON
Nicholas Moroz, Downtown Development Authority	11/20/2017 (734) 453-1234 ext.261 LIAISON
Oliver Wolcott, Downtown Development Authority	11/20/2017 (734) 453-1234 ext.265 CEO, LIAISON
Mike Wright, Downtown Development Authority	11/20/2017 (734) 453-1234 ext.266 ALTERNATE

Board Name : *Special Assignments

Paul Sincock, Downtown Property Owners	11/28/2011	11/20/2017	email - citymanager@ci.plymouth.mi.us LIAISON
Colleen Pobur, Historic District Commission	8 /8 /2017	11/20/2017	(734) 453-1234 ext.263 LIAISON
Suzi Deal, Housing Commission	12/7 /2015	11/20/2017	(734) 453-1234 ext.264 LIAISON
Daniel P. Dalton, Liquor License Review	11/20/2017		(734) 453-1234 ext.262
Suzi Deal, Liquor License Review	11/20/2017		(734) 453-1234 ext.264
Colleen Pobur, Liquor License Review	9 /16/2014	11/20/2017	(734) 453-1234 ext.263
Colleen Pobur, Northville-Plymouth Fire Advisory Board	11/17/2015		(734) 453-1234 ext.263 CHAIR
Ed Krol, Old Village Association	11/20/2017		(734) 453-1234 ext.260 2ND ALTERNATE
Nicholas Moroz, Old Village Association	11/20/2017		(734) 453-1234 ext.261 1ST ALTERNATE
Mike Wright, Old Village Association	12/7 /2015	11/20/2017	(734) 453-1234 ext.266 LIAISON
Colleen Pobur, PARC	11/20/2017		(734) 453-1234 ext.263
Oliver Wolcott, PARC	11/20/2017		(734) 453-1234 ext.265

Board Name : *Special Assignments

**Nicholas Moroz,
Planning Commission**

11/20/2017

(734) 453-1234 ext.261
ALTERNATE

**Mike Wright,
Planning Commission**

11/20/2017

(734) 453-1234 ext.266
LIAISON

**Ed Krol,
PCCS School Board**

11/20/2017

(734) 453-1234 ext.260
LIAISON

**Ed Krol,
Zoning Board**

11/20/2017

(734) 453-1234 ext.260

Board Name : Board of Review

History: Established by City Charter, Sections 11.60-11.10.

Responsibilities: To hear appeals of all persons considering themselves aggrieved by assessments, and if it shall appear that any person or property has been wrongfully assessed or omitted from the tax roll, the Board shall correct the roll in such manner as in its judgement, and will make the valuation thereof relatively just and equal.

No of Members: 3

Membership: Three-year terms appointed by the Mayor with the approval of the City Commission.

Meetings: The first Tuesday following the first Monday in March of each year and continues in session for two consecutive days, or as long as may be necessary for the purpose of considering and correcting the roll. Two additional meetings are held the 1st Tuesday following the 3rd Monday in July and the 1st Tuesday following the 2nd Monday in December. Both of these meetings address clerical errors or mutual mistakes of fact regarding assessment records.

Name	Appt Date	ReAppt Date	Term End Date
Shirley Jallad, Member	2 /1 /2010	12/4 /2017	12/31/2020
Steven Repasky, Member	1 /19/2015	12/7 /2015	12/31/2018
Glenn Yeager, Member	3 /1 /2010	12/5 /2016	12/31/2019
John Townsend, Alternate	12/19/2016	12/4 /2017	12/31/2020

alternate

Board Name : Cemetery Board of Trustees**History:** Established by Ordinance 229, adopted July 15, 1957; City Code Sections 1.131-1.132 of Chapter 3.**Responsibilities:** To make recommendations to the City Commission as are necessary and expedient for the proper control, maintenance and improvement of the City cemetery.**No of Members:** 6**Membership:** Three members appointed by the Mayor with the approval of the City Commission for three-year terms. Amended December 6, 1993: The Cemetery Board shall consist of six members one of whom shall be the City Manager, ex officio, and five of whom shall be appointed by the Mayor, with the approval of the City Commission.**Meetings:** Annual meeting is the 4th Monday in May. Additional meetings called as needed.

Name	Appt Date	ReAppt Date	Term End Date
Florence (Arne) Giummo, Member	12/4 /2017		12/31/2020
Patricia Grzywacz, Member	9 /1 /2000	12/5 /2016	12/31/2019
Don Hess, Member	12/5 /2005	12/4 /2017	12/31/2020
Ed Krol, Member	12/7 /2015		12/31/2018
	(734) 453-1234 ext.260		
Barbara Solterman, Member	6 /18/2012	12/7 /2015	12/31/2018
Paul Sincock, City Mgr, ex officio			
		email - citymanager@ci.plymouth.mi.us	
Ed Krol, City Comm Liaison	11/20/2017		
	(734) 453-1234 ext.260		

Board Name : Downtown Development Authority

History: Established by Ordinance No. 83-2, adopted June 20, 1983, in accordance with Act 197 of P.A. of 1975 of the State of Michigan; Plymouth City Code, Chapter 9 - Sec. 1. - 11.

Responsibilities: To define the boundaries of the Downtown District constituting the Downtown Development Authority and to provide for all other matters necessary and related thereto.

No of Members: 12

Membership: The board shall consist of the Mayor and 12 members appointed for four-year terms by the Mayor with the approval of the City Commission. Not less than a majority of the members shall be persons having an interest in property located in the downtown district.

Meetings: 2nd Thursday of each month at 7:00pm

Name	Appt Date	ReAppt Date	Term End Date
Oliver Wolcott, CEO	11/12/2009 (734) 453-1234 ext.265	12/7 /2015	11/13/2019
Jason Smith, Chair		12/7 /2015	12/31/2018
Kerri Pollard, Vice-Chair		11/18/2013 12/4 /2017	12/31/2021
Sarkis Anusbigian, Member		10/16/2017 12/18/2017	12/31/2021
	Managing Partner, Westborn Market		
Adam Covington, Member		12/4 /2017	12/31/2020
Dan Johnson, Member		3 /7 /2011 12/5 /2016	12/31/2020
Robert Parent, Member		3 /1 /2010 12/21/2015	12/31/2019
	(cell) 734-320-4003		
Michele Potter, Member		12/20/2010 11/3 /2014	12/31/2018
Brent Rieli, Member		12/5 /2016	12/31/2020

Board Name : Downtown Development Authority

Frank Yaquinto, Member	3 /17/2008	12/7 /2015	12/31/2019
	331 N. Brady, Dearborn, MI 48124		
z z, Member	4 /1 /2012	11/18/2013	12/31/2017
zz zz, Member	11/18/2013		12/31/2017
zzz zzz, Member	11/3 /2014		12/31/2018

Board Name : Economic Development Corporation and Brownfield Redevelopment Authority

History: Established by Ordinance 78-6 in accordance with Act 338 of the P.A. of 1974, as amended. By-laws adopted by Resolution of the City Commission on February 4, 1980, Plymouth City Code Chapter 30 Sections 30.86 - 30.89. Amended by resolution 96-159, established as the Brownfield Redevelopment Authority by the City Commission on December 16, 1996. (Organizational meeting July 29, 1998)

Responsibilities: The authority is authorized to capture tax increment revenues (like a DDA), and use the revenues to assess the environmental status of a property, to take steps to mitigate exposure to existing contamination, and to clean up existing contamination.

No of Members: 9

Membership: Nine members appointed by the Mayor with approval of the City Commission for six-year terms. Original appointments: four six-year terms, one five-year term, one four-year term, one three-year term, one two-year term and one one-year term.

Meetings: 3rd Wednesday each month

Name	Appt Date	ReAppt Date	Term End Date
Colleen Pobur, Chair	3 /1 /1997	11/3 /2014	12/31/2020
	(734) 453-1234 ext.263		
Paul Sincock, Secretary		email - citymanager@ci.plymouth.mi.us	
Dennis Bila, Member	11/3 /2014		12/31/2020
Jennifer Kehoe, Member	3 /3 /2014		12/31/2017
John Townsend, Member	12/19/2016		12/31/2022
z z, Member	11/18/2013		12/31/2018
zz zz, Member			12/31/2019
zzz zzz, Member	12/5 /2016		12/31/2018

**XXXX XXXX,
Member**

12/31/2021

Board Name : Historic District Commission

History: Established by Ordinance 94-6, adopted April 1, 1994.

Responsibilities: To safeguard the heritage of the City of Plymouth, stabilize and improve property values, foster civic beauty, strengthen the local economy, and promote the use of historic districts for the education, pleasure and welfare of the citizens of the city.

No of Members: 7

Membership: Seven members appointed by the Mayor for three year terms of office provided that two (2) of the initial members shall be appointed for one (1) year, two (2) for two (2) years, and three for three (3) years.

Meetings: First Wednesday of each month at 7 p.m.

Name	Appt Date	ReAppt Date	Term End Date
Colleen Polin, Chair	10/18/2010	12/18/2017	12/31/2020
Stanley Cole, Vice-Chair	2 /20/2012	12/5 /2016	12/31/2019
Jeremy Borys, Member	12/2 /2013	12/5 /2016	12/31/2019
Joseph Hawthorne, Member	5 /15/2017		12/31/2018
Linda May, Member	12/18/2017		12/31/2020
Joseph Philips, Member	9 /1 /1996	12/7 /2015	12/31/2018
John Townsend, Member	12/18/2017		12/31/2020
Colleen Pobur, City Comm Liaison	8 /8 /2017		

(734) 453-1234 ext.263

Board Name : Housing Commission

History: Established by Ordinance 298, adopted November 26, 1963, in accordance with Act 18, P.A. of 1933, of the State of Michigan, as amended; City Code Sections 1.121 - 1.123 of Chapter 3.

Responsibilities: To serve as Board of Directors for City Senior Citizen Housing Project, Tonquish Creek Manor.

No of Members: 5

Membership: Five members appointed by the City Manager for five-year terms.

Meetings: Third Wednesday bi-monthly.

Name	Appt Date	ReAppt Date	Term End Date
Charles Lowe, Jr., Vice-Pres.	8 /1 /1994	12/1 /2013	12/31/2018
Elizabeth M. Johnson, Member	6 /1 /2002	10/24/2016	12/31/2021
Sharon Pugh, Member	1 /1 /1995	12/5 /2015	12/31/2020
Phil Pursell, Member	1 /1 /2015		12/31/2019
Walter Scherer, Member	11/1 /2001	10/10/2017	12/31/2022
Cindy Rapson, Director		TDD (734) 455-1888	
Suzi Deal, City Comm Liaison	12/7 /2015		
		(734) 453-1234 ext.264	

Board Name : Local Officers Compensation Commission

History: Established by Ordinance 98-3, adopted August 3, 1998. Section 2.95

Responsibilities: A local officers compensation commission is created which shall determine the salaries, expense allowances or reimbursements of each local elected official.

No of Members: 5

Membership: Five members appointed by the Mayor with approval of the City Commission for five-year terms. Original appointments of each member shall be for terms of 1, 2, 3, 4, and 5 years.

Meetings: After the organizational meeting, commission meets in ODD CALENDAR YEARS beginning in 1999
MEETS IN ODD CALENDAR YEARS ONLY

Name	Appt Date	ReAppt Date	Term End Date
-------------	------------------	--------------------	----------------------

**xx xx,
Member**

**xxx xxx,
Member**

**zz zz,
Member**

**zzz zzz,
Member**

**zzzz zzzz,
Member**

Board Name : Northville-Plymouth Fire Advisory Board (NPFAB)

History: Established June, 2011

Responsibilities: To make recommendations related to budget and capital purchases.

No of Members: 5

Membership: Five Members representing each community

Meetings: As Needed

Name	Appt Date	ReAppt Date	Term End Date
Colleen Pobur, Chair	12/7 /2015 (734) 453-1234 ext.263		11/11/2019
Kenneth Roth, Vice-Chair	11/18/2015		
Paul Sincock, Member	6 /23/2011 email - citymanager@ci.plymouth.mi.us		
Allen Smolen, Member	6 /23/2011		
Patrick Sullivan, Member	6 /23/2011		

Board Name : Planning Commission

History: Established by Ordinance 104, adopted January 17, 1938, in accordance with Act 285 of P.A. of 1931 of the State of Michigan; City Code Sections 1.110-1.112 of Chapter 3.

Responsibilities: As outlined in Act 285. To create, amend and maintain a master plan for the physical development of the City; to review site plans for construction; and to recommend zoning changes to the City Commission.

No of Members: 9

Membership: Nine members appointed by the Mayor with the approval of the City Commission for three-year terms.

Meetings: Second Wednesday of each month at 7:00 p.m.

Name	Appt Date	ReAppt Date	Term End Date
James Mulhern, Chair	12/3 /2007	12/4 /2017	12/31/2020
Timothy Joy, Member	12/4 /2017		12/31/2020
Jennifer Kehoe, Member	12/1 /2014	12/4 /2017	12/31/2020
Charles Myslinski, Member	12/7 /2015	12/5 /2016	12/31/2019
Adam J. Offerman, Member	8 /21/2017		12/31/2018
Joseph Philips, Member	7 /1 /2003	12/5 /2016	12/31/2019
Hollie Saraswat, Member	12/18/2017		12/31/2019
Scott Silvers, Member	5 /4 /2015	12/7 /2015	12/31/2018
Karen Sisolak, Member	3 /7 /2016		12/31/2018

Board Name : Planning Commission

**Nicholas Moroz,
City Comm Liaison**

11/20/2017

(734) 453-1234 ext.261

**Mike Wright,
City Comm Liaison**

12/7 /2015

11/20/2017

(734) 453-1234 ext.266

Board Name : Tax Abatement Review Committee

History: Reactivated by the City Commission January 16, 1999.
Responsibilities: Established to evaluate all Commercial and Industrial Exemption Facilities Applications.
No of Members: 4
Membership: The Tax Abatement Review Committee consists of an administrative staff person, a City Commissioner, the City Attorney, and a representative of the community.
Meetings: Called as needed.

Name	Appt Date	ReAppt Date	Term End Date
Phil Pursell, Member	2 /3 /2003		
Ed Walton, Member	12/15/2003		
Robert Marzano, City Attorney	6 /1 /2000		
Mark Christiansen, City Staff Person	1 /1 /1999		

Board Name : Zoning Board of Appeals**History:** Established by Ordinance 182, adopted November 23, 1953, in accordance with Act 207 of P.A. of 1921 of the State of Michigan; City Code Sections 5.244-5.255 Chapter 52.**Responsibilities:** To hear and decide all matters referred to it upon which it is required to pass under Chapter 52; and to hear and decide appeals where it is alleged by the building inspector in the enforcement of Chapter 52 of the City Code.**No of Members:** 5**Membership:** Five members appointed, one of whom shall be a member of the Planning Commission, all appointed by the Mayor with the consent of the City Commission for three-year terms. Amended 9-21-87 to add the following: The City Commission may appoint two alternate members of the Zoning Board of Appeals. Each alternate shall be appointed for a three-year term. An alternate member shall sit as a regular member of the ZBA when: a) a regular member is absent from or unable to attend a meeting of the ZBA; or b) a regular member is unable to participate in reaching a decision on a particular case because of a conflict of interest. The alternate member having been appointed shall serve in the case until a final decision has been made. An alternate shall have the same rights and privileges as a regular member when serving in the place of a regular member.**Meetings:** First Thursday of each month, if there are agenda items, at 7 p.m.

Name	Appt Date	ReAppt Date	Term End Date
Michael Devine, Chair	12/1 /2005	12/7 /2015	12/31/2018
Kara Giummo, Vice-Chair	12/7 /2015		12/31/2018
James Burrows, Member	8 /21/2017		12/31/2018
Joseph Elliott, Member	12/5 /2016		12/31/2019
Ed Krol, Member	9 /6 /2016 (734) 453-1234 ext.260	1 /1 /2017	12/31/2019
Michael Gowen, Alternate	8 /21/2017		12/31/2019
Scott Silvers, Alternate	12/7 /2015		12/31/2018
Ed Krol, City Comm Liaison	11/20/2017 (734) 453-1234 ext.260		