

Permit #

CITY OF PLYMOUTH
BUILDING PERMIT APPLICATION

INSPECTION HOT LINE 734-738-0289
201 S. Main Street Plymouth, MI 48170
Ph. 734-453-1234 ext. 232
www.plymouthmi.gov

I. Site/Project Information

Site Address	Date of Application
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Name of Property Owner		Phone Number	
Mailing Address		Email Address (Required)	
City	State	Zip Code	Has a demolition permit been obtained for this project? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not required

II. Applicant and Contact Information

Indicate Who the Applicant Is. If Homeowner, Skip to Section III.		Contractor	Homeowner	
Contractor Company Name		Phone Number	Email Address (Required)	
Contractor Company Address		City	State	Zip Code
License Number	Expiration Date	Federal Employer ID (or reason for exemption)		
Workers Compensation Insurance Carrier (or reason for exemption)		Unemployment Agency Number (or reason for exemption)		

III. Type of Work

IV. Construction Cost

V. Historic District

<input type="checkbox"/> Single Family	<input type="checkbox"/> New <input type="checkbox"/> Remodel	\$	Is this parcel located in the Historic District?
<input type="checkbox"/> Other	<input type="checkbox"/> Addition <input type="checkbox"/> Interior Finish		<input type="checkbox"/> Yes <input type="checkbox"/> No

VI. Description of Work

Include folded & stapled plans, 3 sets for new residential; 2 sets for other residential work; 4 sets for commercial/industrial work

VII. Homeowner Affidavit

I hereby certify the work described in this permit application shall be installed by myself in my own home in which I am living or about to occupy. All work shall be installed in accordance with the Michigan Building and/or Residential Code(s) and shall not be enclosed, covered up, or put into operation until it has been inspected and approved by the City of Plymouth Building Official. I will cooperate with the Bldg. Official and assume the responsibility to arrange for required inspections.
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VIII. Applicant Signature

Section 23a of the State Construction Code Act of 1972, 1972 PA 230, MCL 125.1523A, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of Section 23a are subject to civil fines.	
Signature of Contractor or Homeowner (Homeowner signature indicates compliance with Section VII Homeowner Affidavit)	Date

IX. Fee Chart – Enter the number of items being installed, multiply by the unit price for the total fee

	FEE	QTY	TOTAL
<u>ACCESSORY STRUCTURE</u>			
Carport/Porte cochere	\$175.00		
Deck	\$175.00		
Garage, attached or detached	\$175.00		
Pergola	\$175.00		
Porch	\$175.00		
Shed, greater than 200 SF	\$175.00		
Shed, less than 200 SF	\$100.00		
Swimming pool/Hot tub	\$175.00		
Accessory structure, other*	\$175.00		
<u>CONCRETE/ASPHALT</u>			
Approach/Driveway, Parking lot	\$90.00		
City/Service sidewalk	\$50.00		
Concrete patio	\$90.00		
Garage floor	\$90.00		
Porch cap	\$50.00		
<u>FENCE</u>			
Fence/Wall	\$75.00		
<u>SIGN</u>			
Sign - ground, wall, awning	\$100.00		
Sign - hanging	\$50.00		
<u>UTILITY</u>			
Fiber optics/Cable/Utility**	\$100.00		
<u>OTHER BUILDING WORK</u>			
Awning/Canopy	\$50.00		
Basement waterproofing	\$100.00		
Foundation only	\$175.00		
Geo-thermal system, monitoring well**	\$175.00		
Insulation	\$100.00		
Ramp/Handicap ramp	\$90.00		
Stairway/Steps	\$175.00		
<u>PLAN REVIEW NOT REQUIRED</u>			
Door/Doorwall replacement	\$100.00		
Re-roof	\$100.00		
Siding	\$100.00		
Window replacement	\$100.00		
* Other accessory structures include gazebos, outdoor fireplaces, solar panels, private wind conservation systems, etc.			
**May require bond			
Effective July 1, 2018			

<u>NEW CONSTRUCTION, ADDITIONS, ALTERATIONS</u>			
Residential – Total fees assessed include plan review fee and \$100.00 base fee, plus \$12/\$1,000 of construction cost (CC)			
New home	CC: \$		
Plan review	\$300.00		
New multi-family	CC: \$		
Plan review	\$50.00/Unit (Min. \$300) _____ # of Units		
Addition/Remodel/Interior finish	CC: \$		
Plan review – construction cost less than \$100,000	\$75.00		
Plan review- construction cost \$100,000 and up	\$200.00		
Commercial/Industrial - Total fees assessed include plan review fee and \$100.00 base fee, plus \$15/\$1,000 of construction cost (CC)			
New/Addition/Remodel/Interior finish	CC: \$		
Plan review	\$.15/ Sq. ft. (Min. \$100) _____ Sq. ft.		
Cell Tower, new or addition	CC: \$		
Plan review	\$.15/ Sq. ft. (Min. \$100) _____ Sq. ft.		
	FEE	QTY	TOTAL
<u>DEMOLITION</u>			
Single family residential (requires bond)	\$300.00		
Accessory structure	\$75.00		
Residential interior	\$100.00		
Commercial/Industrial interior	\$150.00		
Commercial/Industrial, Multiple (requires bond)	\$.10/ Sq. ft. (Min. \$400) _____ Sq. ft.		
Bond: Must be certified check or money order, not a company check	\$2,000.00		
<u>INSPECTIONS</u>			
Additional & Re-inspection	\$60.00		
<u>PERMIT FEE SUB-TOTAL</u>			
MINIMUM PERMIT FEE IS \$50.00			
<u>LICENSE REGISTRATION</u>			
Builder - per cycle	\$25.00		
Administrative fee	\$5.00	1	\$5.00
TOTAL FEE			
Make checks payable to “City of Plymouth”			

This page is for your reference and does not need to be returned with the permit application.

NEW RESIDENTIAL CONSTRUCTION OR ADDITION

The following is a list of instructions and required documents to submit for a new residential home or residential addition.

- 1. Completed and signed building permit application.
- 2. Folded and stapled plans drawn to scale. (Three sets are required for new residential construction. Two sets are required for residential additions.) Plans must include:
 - Floor plan
 - Front, sides and rear elevation(s)
 - Foundation plan with walkout details and emergency egress, if applicable
 - Windows and doors sizes and placement
 - Wall section detail
- 3. Boundary survey showing all buildings on the parcel with setback distances to property lines from each building (which may include porch, deck, garage, shed etc.).
- 4. One copy of Wayne County Soil Erosion permit or waiver, if applicable.

ADDITIONALLY, FOR NEW HOMES ONLY:

- 5. Two copies of completed Energy Code compliance sheets. You may use ResCheck or ComCheck.
- 6. One copy of a certified grade survey which includes:
 - Topography lines at one foot intervals
 - Finish floor elevation
 - Adjacent center of street elevation
 - Proposed finished rough grade elevations, proposed drainage swales and/or storm water drainage measures (how you plan to route storm drainage)

DEMOLITION OF HOME

The following is a list of instructions and required documents to submit for a demolition permit.

- 1. Completed and signed building permit application form
- 2. Copy of the following shut-offs:
 - Consumer Energy shut-off
 - DTE Energy shut-off
 - Water shut-off and meter removed
 - This service is provided by the Department of Municipal Services (734) 453-7737, located at 1231 Goldsmith
 - Please note that this service requires a permit fee of \$150.00 that will be assessed with the demolition permit
- 3. Provide a Bond
 - \$2,000 Cashier's Check or Certified Money Order, **cannot use company check**
- 4. Ensure all property fees have been paid such as:
 - Final water bill
 - Property taxes
 - Any other outstanding bills or fees owed to the City.
- 5. If the property has been recently purchased, ensure transfer paperwork has been submitted to the City Assessor
- 6. The parcel must be graded and seeded after demolition if a new construction building permit has not been submitted – Please note this on the application under “Description of Work”